



Oakland Mapleville Fire Department

By Laws

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PREAMBLE

The members of the Oakland-Mapleville Fire Department, in order to maintain perfect union among themselves, establish discipline, define duty, insure tranquility and promote the objects for which they are associated, do ordain and adopt the following code of for the government of the company.

BY-LAWS

ARTICLE ONE: NAME

This Organization shall be known by the name of the Oakland-Mapleville Fire Department. The term “Company” shall refer to the Non-Business Corporation chartered by the State of Rhode Island September 22, 1934 as the Oakland-Mapleville Fire Department.

ARTICLE TWO: MEMBERSHIP

Section One: Types of Membership

The Company shall have Nine (9) types of membership:

1. Active Membership
2. Probationary Membership
3. Honorary Membership
4. Leave of Absence Membership.
5. Fire District Emergency Response Members
6. Junior Members
7. Life Members
8. Social Members
9. Emergency Operations Support Members

Section Two: Membership Size

Membership will be set at any regular monthly meeting. Active membership is not to exceed more than 35 members and a Chief. The Chief shall be appointed in accordance with the By-Laws of the Oakland Mapleville Fire District.

Section Three: Membership Committee

The Chief, (or in his/her absence, a designee appointed by the Chief); a member holding the rank Lieutenant, or above; and the President shall constitute a Membership Committee. The responsibilities of the Membership Committee shall include the following: Review all applications for membership and make recommendations regarding action on Membership; and review probationary member’s status 30 days prior to end of probationary period; making recommendations to the full membership at the end of their probationary status. This shall be a Standing Committee appointed by the President annually.

Section Four: Application for Membership

Any person desiring membership in the Company shall complete the required Membership Application. The application must be completely filled out including signature. No minor shall be proposed for membership without the written, notarized consent of the parents or legal guardian. The application shall be submitted to the Membership Committee for review at least two weeks prior to the Monthly Meeting at which the application is to be considered.

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They shall submit with their application, the attached medical form from a licensed Physician, Physician's Assistant or Nurse Practitioner attesting to their physical ability to perform firefighting functions. The cost of physical exam shall be the liability of the applicant. The completed Medical form shall likewise be submitted with the application for review by the Membership Committee.

A person applying for membership that is a member of another Fire Department, that does not reside within the boundaries of the Oakland Mapleville Fire District, that is still eligible for membership in that department shall have their application submitted to the Membership Committee. The Chief, or his/her designee, shall contact the Chief of the person's current Department for information on the candidate. Based upon this information, the Chief shall make a recommendation to the body.

If applicant is 18 years of age or older, they shall submit with their application a completed Bureau of Criminal Identification Disclaimer form with a photo identification bearing their date of birth. This information will only be considered for the necessary Bureau of Criminal Background Check.

The Oakland Mapleville Fire Department may follow the guidelines established by the Rhode Island Department of Health criminal conviction guidelines when reviewing the Criminal Background for prospective members.

Section Five: Qualifications for Membership

At the time of application, applicants for active membership shall have attained their 16th birthday. Members must have graduated from an accredited high school, or currently enrolled in an accredited high school, or have a certificate of equivalency from a state commissioner of education. Members must reside within a 5 mile distance from the start of the district line.

Section Six: Election of Members

An election of members may be held at any regular monthly meeting of the Company. An application is to be brought up for membership by voice vote, a simple majority of those present voting affirmatively will elect the applicant to probationary status in the Fire Company.

Section Seven: Probationary Membership

All new members shall serve a probationary period of one year, during which time they shall enjoy all the benefits and privileges of membership except the right to vote in the affairs of the Company. These privileges shall be in accordance with the Guidelines established by the Fire District. A probationary member may be removed for cause, at any time during their probationary period by a vote of the membership of the Fire Company.

Prior to the end of a probationary member's period of probation, the Membership Committee shall issue a report on the member's attendance and overall performance to the Company. The Company will be notified by the Secretary at the meeting prior to the end of a probationary member's probation period.

One of the following actions shall be taken at the end of a Probationary Member's Probation Period.

1. Accept the Probationary member into full, active membership.
2. Extend the probationary member's probationary period for an additional six-month period. A probationary period can only be extended once.

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3. The probationary member will be denied membership, and expelled from the Company.

Section Eight: Honorary Membership

An active member, desiring honorary membership, must have at least ten years of honorable service in the Company and be an active member in good standing must submit their request in writing to the Company. Their request must be approved by a simple majority of the membership present at a regular monthly meeting.

Active members who do not meet the ten-year active service requirement, who are unable to serve because of military services or are physically unable to perform the duties of Active Membership, may be allowed to request honorary membership following the same procedure.

Honorary members returning to active membership shall not retain their previous rank or seniority. Their rank and seniority shall be determined by the Chief. Time spent as an honorary member shall not be considered as years of service to the Company.

Honorary members shall be able to attend Company meetings, but shall have no vote on the business transacted. Honorary members shall not be allowed to bring guests into the Station.

Section Nine: Active Members

An active member shall be subject to all the rules and regulations of the Oakland-Mapleville Fire Department and the Oakland Mapleville Fire District as directed by the Chief or his/her designee.

Section Ten: Members on Leave of Absence

An Active member may be granted a Leave of Absence for a period of up to six months for a valid reason as determined by a simple majority vote of the Company. A member desiring the Leave of Absence must make a written request to the Company, stating the reason the Leave is requested and the estimated duration of the Leave of Absence. At the end of the six-month period, a member may request a second Leave of Absence if necessary. If the reason for a Leave of Absence extends past the second six-month period, the member's status will be reviewed by the Arbitration Board who shall make a recommendation to the Company. Members who have been granted a Leave of Absence shall be excused from all the obligations of Active membership. Time spent on a Leave of Absence will not be counted toward service time in the Company. A member may be granted up to 12 months leave of absence total within a 5 year period pending extenuating circumstances; which will be reviewed by the membership committee.

Section Eleven: Junior Members

A Junior member shall be defined as a member who has not reached age eighteen. They will serve in a limited capacity. Their duties and responsibilities shall be determined by the Chief.

Section Twelve: Members serving in the Military on Active Duty.

Any active member, meeting the criteria for Honorary Membership; that is called to Active Duty in the Military shall be automatically placed on the Honorary Membership List. They shall automatically return to active membership when their military service is completed.

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A member, not meeting the criteria for Honorary Membership that is called to Active duty in the military shall be placed on “Military Duty” status. This status shall be considered an inactive status, automatically excusing the member from all duties and obligations of membership. The time on Military Duty status shall not be included as service to the Fire Department. The Arbitration Board shall review the status of members on military leave on an annual basis in December of each year. They shall make recommendations to the membership regarding the future status of these members. Consideration shall be given to the length of time the person is serving and the probability of the member returning to active membership in the Fire Department.

Members returning to Active Status upon completion of their military duty shall return to the previous position.

Section Thirteen Member in Good Standing Defined

A member in good standing of the Oakland Mapleville Fire Department is defined as follows:

- A. Attendance at minimum of 50% of all monthly meetings.
- B. Attendance at a minimum 30% of all company functions including but not limited to fundraisers, funerals, work parties and other community service.
- C. Attendance at a minimum of 10% response to all alarms.
- D. Attendance at a minimum of 33% of Department in-house trainings.
- E. 100% on time completion of assigned Target Solutions

The above listed criteria shall be measured for a minimum period of one year between September 1st and August 31st. It shall also be measured at the most recent time period.

If a member is found deficient, their status will be reviewed by the Arbitration Board, and recommendations made at the next monthly meeting.

Section Fourteen: Resignation of Members

No member’s resignation shall be accepted from the Company until he/she has returned all property belonging to the Company and the Oakland Mapleville Fire District within 30 days. If property is not returned, legal action will be taken. All resignations shall be submitted to the Company in writing.

Section Fifteen: Fire District Emergency Response Members

The Chief, in conjunction with the Board of Fire Commissioners shall appoint the Fire District Emergency Response Members. It should be noted that membership in the Oakland Mapleville Fire Department does not automatically guarantee appointment as an Emergency Response Member.

A Fire District Emergency Response Member is defined as a person appointed by the Fire Chief for the sole purpose of Emergency Response Services. The qualifications and requirements for these members shall be determined solely by the Fire Chief. They may participate in other non-emergency activities at the sole discretion of the Fire Chief.

Emergency Response members that do not meet the criteria for active membership in the Oakland Mapleville Fire Department shall have no vote in the affairs of the Fire Department

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Emergency Response members that meet the criteria for active membership in the Oakland Mapleville Fire Department shall enjoy all the privileges of membership as described in these by-laws.

Section Sixteen: Life Membership

An active member, desiring Life Membership, must have at least twenty-five years of honorable service in the Company and be an active member in good standing must submit their request in writing to the Company. Their request must be approved by a simple majority of the membership present at a regular monthly meeting.

Active members who do not meet the twenty-five-years active service requirement, who are unable to serve because of military services or are physically unable to perform the duties of Active Membership, may be allowed to request honorary membership following the same procedure.

Life members returning to active membership shall not retain their previous rank or seniority. Their rank and seniority shall be determined by the Chief. Time spent as an honorary member shall not be considered as years of service to the Company.

Life members shall be able to attend Company meetings, but shall have no vote on the business transacted. Life Members shall not be allowed to bring guests into the Station.

Section Seventeen: Social Member

A Social Member is defined as a person desiring to participate in social activities, such as fundraising, community events, but is not interested in performing any Emergency Response Duties. Social member in good standing requires members to be present for 50% of all department meeting, 50% of company functions and specialized duties.

Section Eighteen: Emergency Operation Support Members

An Emergency Operation Support Member is defined as a person who is available and able to provide limited operations at an emergency operation, but is unable or unwilling to provide full emergency operation duties. The duties and responsibilities of these members will be the sole discretions of the Chief.

Section Nineteen: Members transferring between Membership Categories.

Members wishing to transfer between categories of Membership must submit their request in writing to the Department. Their request must be approved by a simple majority at a regular Monthly Meeting. Members who are not active members that desire to become Active Members must be approved by the Chief.

ARTICLE THREE: DUTIES OF MEMBERS

Section One: Attendance at Meetings, Practices and Work Details

It shall be the duty of every member of the Company to be present at regular and special meetings, fires, rescues, regularly scheduled drills, parades and work details.

Section Two: Comply with Rules and Regulations

It shall be the duty of all members to generally comply with the rules and regulations set forth by the by the members of the Company.

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Section Three: Felony and Misdemeanor

The Oakland Mapleville Fire Department shall follow the guidelines established by the Rhode Island Department of Health criminal conviction guidelines when reviewing the Criminal Background for prospective members.

The following procedure shall be followed regarding any member legally charged for any criminal offense other than a minor traffic violation.

- A. For a misdemeanor, that in accordance with the Rhode Island Department of Health Guidelines would prevent a license from being issued, a member may be suspended by the Chief. The member may remain suspended until the case is resolved
- B. For a felony; that in accordance with the Rhode Island Department of Health Guidelines would prevent a license from being issued or revoked the member may be suspended by the Chief until the case is resolved by the proper authorities in the jurisdiction where the incident took place. The suspension shall remain in place until the case is adjudicated in a judicial system. (I.e. judge or jury). If the member admits guilt by resolution or is found guilty by adjudication the member may be expelled. If the member is found not-guilty by adjudication the suspension will be terminated.
- C. Members suspended or expelled in accordance with this Section may appeal the decision of the Chief to the Fire District Board of Fire Commissioners.
- D. Members of the Oakland Mapleville Fire Department shall have an affirmative duty to report to the Chief of the Department in writing within ten (10) days any of the following:
 1. Any Misdemeanor charge in Rhode Island or any other Jurisdiction.
 2. Any felony charge in Rhode Island or any other jurisdiction;
 3. Any charge for driving while intoxicated in Rhode Island or any other jurisdiction;
 4. Any charge for driving under the influence in Rhode Island or any other jurisdiction;
 5. Any charge for driving so as to endanger in Rhode Island or any other jurisdiction.
 6. The Member shall advise the Chief in the change of Status on any of the above (i.e. Charges dropped, convicted of charges etc.)

Failure to adhere to these procedures may result in expulsion from the Fire Department,

Section Four: Company Property

Members have a duty to maintain all Company Property in good order. They shall take care to prevent loss or damage of Company Property. No Company Property can be exchanged or passed on to other members when the member no longer needs it. This property shall be turned into the Company to be re-issued. Uniforms, etc. shall be considered Company Property.

Section Five: Use of Uniforms

Members shall not wear class A uniforms to events, functions or details unless approved by the President and the Chief.

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ARTICLE: FOUR OFFICERS

Section One: Executive Officers.

The Executive Officers of the Company shall consist of the President, Vice President, Secretary, and Treasurer. The President, Vice-President and Treasurer shall serve as the Board of Directors for the Company. They shall be elected annually at the December Meeting of the Company. The Board of Directors shall be empowered to conduct urgent business of the Company between meetings.

Section Two: Other Elected Positions.

The membership shall elect the following positions at the annual election of officers to be conducted at the December Meeting:

1. One delegate and one alternate to the State Fireman's League
2. Two delegates and two alternates to the Northern Rhode Island Firemen's League.
3. Two delegates and two alternates to Woonasquatucket League
4. One Member of the Arbitration Board. This person cannot hold any Executive Office or be a Line Officer.

Section Three: Standing Committees

The President shall appoint the following standing committee to serve terms of one year. All committee members must be a member in good standing.

- A. Finance Committee Members of the Finance Committee shall hold no other Executive Office in the Fire Company. The Finance Committee shall consist of three members in good standing. The Finance Committee shall work with the Treasurer to monitor the financial affairs of the Company. It shall be the duty of the Finance Committee to ensure that the Financial Records of the Company are reviewed annually and audited by this committee before a new Treasurer takes office.
- B. Annual Banquet Committee: Shall have the responsibility of organizing and conducting the Annual Banquet of the Company
- C. Membership Committee: Duties as outlined in Article Two, Section Three.
- D. Nominating Committee: A three member (in good standing) Nominating Committee shall be appointed at the November Monthly Meeting. Their duties shall consist of presenting a Slate of Officers to be nominated at the December Meeting.
- E. Uniform Committee: The membership shall elect a Department Uniform Coordinator, who shall be responsible to maintain and keep accurate records of the uniforms and related equipment of the Company. In addition the committee will also consist of the President and one additional member in good standing. These persons shall serve until replaced by the Company. Refer to the uniform policy as voted on by the membership.
- F. Fundraising Committee: Duties of the committee will be to create fundraising ideas to present to the membership.
- G. Field Day Committee: shall have the responsibility of organizing the field day and muster.

If the need for a new standing committee arises, it'll be reviewed by the executive board.

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Section Four: Special Committees

The President shall have the power to special committees as he/she determines for whatever purposes deemed necessary. The terms of these committees shall expire at the same time as the term of the President.

ARTICLE FIVE: DUTY OF OFFICERS

Section One: Duties of the President.

It shall be the duty of the President to preside at all the meetings of the Company and impartially enforce all the by-laws adopted by the Company. He/she shall have the power to call a special meeting at his/ her discretion or on written application of five members in good standing. He/she shall have the power to appoint all committees of three or less. The President shall serve as an ex-officio member of all committees to insure they are running smoothly and will assist them as required. The President may call for the removal of any Company Officer not performing his/her job satisfactorily. The Officer shall be notified in writing at least thirty days prior to any vote on his/her performance. The President shall notify the company of the performance of the Officer at the next regular meeting of the Company. At said meeting, on a majority vote, declare the office vacant and a special election shall be held to fill the vacant office. All official correspondence of the Company shall be signed by the President. It shall be the duty of the outgoing president to ensure financial records of the company be reviewed annually and audited when necessary.

Section Two: Duties of the Vice President.

In the absence of the President, the Vice President shall perform his/her duties.

Section Three: Duties of the Secretary

It shall be the duty of the Secretary to call the roll at all meetings of the company and at all parades and Company Activities. The Secretary shall notify all members with a notice of all special meetings at least 72 hours prior to holding of the meeting. The Secretary shall attend to all correspondence.

The Secretary will keep a correct account of all proceedings of the company and shall email them to all members before the next regular meeting of the Company. The Secretary shall notify all newly elected members of their election. The Secretary shall make a report of all receipts at every regular meeting; give immediate notification to the Chief of the resignation or expulsion of any member of the Company and the reason thereof.

Section Four: Duties of the Treasurer

The Treasurer shall receive all money belonging to the Company. The Treasurer shall hold the same for use and benefit of the Company, subject to their order, to pay all bills of the Company approved by the Company at a meeting. Expenses between meetings of an urgent nature may be approved by the Board of Directors. The Treasurer shall report, at monthly meetings the financial standing of the Company. The Treasurer shall maintain the funds of the Company in accounts maintained in federally insured financial institutions, as directed by the members of the Company. The Treasurer shall maintain the financial statement of the Company in good order at all times. These records shall include documents containing a record of all receipts, expenditures, deposits, withdrawal and current balances of all accounts maintained in financial institutions. The Treasurer

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shall prepare the financial records of the Company for review by the finance committee at least annually and prior to the installation of a new treasurer.

Section Five: Nomination and Election of Officers

The annual nomination for election of officers shall take place in November. The election of Officers will take place in December. The newly elected officers will be installed at the January Meeting.

Section Six: Resignation of Executive Officers.

In the case of the resignation of any of the Executive Officers as defined in Article Three, Section One they shall be required to give one month's notice. An election shall be held to the vacancy when such resignation is given and the retiring Executive Officer shall instruct the newly elected Executive Officer of the duties of his/her office during that time. Resignations will be submitted to the president. If the president is resigning it will be submitted to the vice president.

ARTICLE SIX: BOARD OF ARBITRATION

Section One: Board of Arbitration Membership

There shall be a Board of Arbitration consisting of the following personnel: The President, Vice-President, Secretary, Captain, or a Lieutenant and member who is not a Line Officer and holds no Executive Office of the Company. This person shall be elected annually in accordance with Article Three, Section Three. If any member occupies more than one of these posts, or is recommended to the arbitration board, the President will nominate a member from the floor to fill the open position. This board shall investigate all cases referred to them and report their findings at the next regular monthly meeting. In the event that a member of the Arbitration Board has a potential conflict of interest in dealing with an issue, they shall be replaced by a member holding a similar position that does not have the conflict.

Section Two: Frequency of Board of Arbitration Meetings

The Board of Arbitration will meet at least every three months. The Board shall issue a report to the body at the next monthly meeting after their meetings.

Section Three: Referral to the Arbitration Board:

All cases must be referred to the Arbitration Board in writing by a member initiating a complaint in a timely manner.

ARTICLE SEVEN: MEETINGS AND ELECTIONS

Section One: Types of Meetings

There shall be two types of meetings of the Company.

1. Monthly Meetings
2. Special Meetings

Section Two: Monthly Meeting

There shall be 12 regular monthly meetings a year to be held each month. The normal time for the Monthly Meeting shall be at 7:00 p.m. on the first Monday of each month. If a holiday or other cause prevents the monthly meeting from being held at this time; the meeting will be held on the Tuesday following the regular meeting date or cancelled. The

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meeting is for the collection of fines, and doing other such business as the Company deems proper.

Section Three: Special Meetings

A Special Meeting may be called at the discretion of the President or at the written request of five active members. The request shall be in writing delivered to either the President or the Secretary. Special meetings may be called on a minimum of seventy-two hours notice. The reason for the special meeting must be given with the notice and no other business may be conducted at the special meeting.

The Board of Directors may approve calling of a Special Meeting less than 72 hours in advance if the topic is of an Emergency Nature. A diligent effort must be made to directly notify all voting members of whenever a special meeting is called.

Section Four: Quorum at Meetings

Ten members eligible to vote and a chairperson shall constitute a quorum empowered to transact the business of the Company. The quorum must remain present throughout the meeting in order to conduct the business of the company. In the event the quorum is no longer present, no business shall be conducted.

The affirmative vote of a majority of the members present and voting shall be Necessary for any action taken

ARTICLE EIGHT: EXCUSED ABSENCES

Section One: Excuse from Meetings

Any member wishing to be excused from a meeting or other Company Activity shall notify a Company Officer. The notice can be either in writing or verbal. The following excuses will be accepted as valid excuses:

1. Illness to self or a family member.
2. Death in the family
3. Employment
4. Military obligations
5. Those excuses deemed appropriate on an individual basis by the Chief or the President.

The Secretary, or his/her designee, shall take the roll at all Company Functions.

Section Two: Excessive Excused Absences

Any member being excused excessively from meetings or practices for a period of six months may be placed on the honorary list if eligible or given the privilege of resigning from the Company. If, within thirty days after the six-month period and after the Secretary has notified them, they do not take either privilege, they will be placed before the arbitration board for investigation.

ARTICLE NINE: PENALTIES

Section One: Refusal to Participate

Any member who refuses to take part in the care and upkeep of equipment or who refuses to be present and take an active role in any alarms (fires, rescues, or other emergency calls) and other activities of the Fire Company, shall, after investigation by the Arbitration Board, be brought up at the next monthly meeting, to report their findings,

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and make recommendations, (suspension, fines, penalties, expulsions, etc.) It will then be left to the membership for a vote on the findings. Any members suspended may be suspended for a definite or indefinite period as noted by the majority vote of the membership present.

Section Two: Abuse of Privileges

Any member abusing their fire department privileges will be warned the first time and brought before the arbitration board on the second offense.

Section Three: Intoxicated

Any member appearing intoxicated at ANY alarm or meeting, or when wearing part of the Company uniform, shall be fined \$ 20.00 and be brought before the arbitration board, or stand expelled from the Company.

Section Four: Defacing Vehicles or Company Property

For marking, cutting or defacing any vehicle or other property of the company the guilty member shall stand expelled from the Company.

Section Five: Firemen's Memorial Service.

The following procedures shall be utilized to review excuses for non-attendance at the Annual Firemen's Memorial Parade and Service held on the Second Sunday of June each year. It should be noted that the Members of the Oakland Mapleville Fire Department feel that attendance at the Annual Firemen's Memorial Service is of paramount importance. Therefore, only excuses of a serious nature submitted in accordance with these By-Laws will be accepted for consideration.

1. A member wishing to be excused shall submit a written request to the President, Secretary, Chief or Deputy Chief at least 48 hours prior to the start of the Service. The letter must state the reason the excuse is being requested.
2. The following excuses shall be considered acceptable:
 - a. Regular Work Commitment.
3. The excuses shall be referred to the Arbitration Board who shall review the excuses submitted. The Board shall meet prior to the Parade. They shall make a recommendation on the excuses submitted
4. The Arbitration Board shall issue their findings and recommendations to the Secretary prior to the Parade.
5. In the event some unforeseen circumstance or emergency prevents a member from submitting their excuse 48 hours prior to the Service, it shall be submitted to the President or the Secretary as soon as possible. The Board shall review the excuse.

The Fine for unexcused absence at the Firemen's Memorial Service shall be twenty-five (25) dollars

Section Six: Excuses for Members attaining the age of 60

Members who have reached the age of 60 years old, who have a minimum of five years of active service to the Department shall be excused from attendance at meetings or other company activities. This excuse shall NOT apply to the Annual Firemen's Memorial Parade Services.

Section Seven: Notification by Secretary

Any member, subject to pay a fine or disciplinary action, shall be notified by the Secretary within fifteen days from the date imposed.

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Section Eight: Failure to Pay Fines

All members not paying their fines within thirty (30) days from notification by the Secretary shall stand expelled or suspended from the Company. A member showing just cause why he/she cannot pay the fine in the time allowed may request additional time to pay the fine to the Arbitration Board. The Arbitration Board may grant additional time.

Section Nine: Absence from Meetings

Any member who misses four meetings without an excuse in one year will receive a letter requesting intentions and or may be expelled from the Company.

Section Ten: Appeal of Fines or Penalties

In case of fine or penalty, any member may appeal to the Company for redress, and upon a majority vote in his/her favor, shall be excused from such fine or penalty. Any member on whom a penalty is assessed shall be given thirty days from the time he/she is notified to appeal the penalty. Appeals may be referred to the Arbitration Board for investigation.

ARTICLE TEN: EXPULSIONS OR VACANCIES

Section One: Offenses resulting in Expulsion

Any members guilty of the following acts shall stand expelled from the Company.

1. Use of the Fire Station or any improper or immoral purposes.
2. For divulging any remarks made at any meeting.
3. For disclosing the votes for or against a candidate for membership or any other business of the company.
4. Any member found to be undermining Company morale, disrupting Company programs, or attempting to destroy the good name of the Company

Section Two: Filling of Vacancies

Any vacancy that occurs from the expulsion shall not be filled for thirty days.

ARTICLE ELEVEN: DEFINITIONS AND ENFORCEMENT

Section One: Suspension or Amending of the By-laws

None of the foregoing By-Laws or parts there of shall be suspended, altered or repealed unless notice be given one meeting prior to action and then only by a two-thirds majority vote of the members present at the meeting.

Section Two: Ignorance of the By Laws.

Pleading ignorance of these By-Laws shall be NO EXCUSE against their enforcement.

ARTICLE TWELVE: ORDER OF BUSINESS

1. Reading of the minutes of the previous meeting
2. Treasurer's Report
3. Collection of Fines
4. Roll Call
5. Reports of Committees
6. Application for Membership and Election of Members
7. Presentation of Bills and Communications
8. Deferred Business

Oakland–Mapleville Fire Department By-Laws

9. New Business
10. Good of the Cause
11. Receipts of the Meeting
12. Adjournment

ARTICLE THIRTEEN: RULES OF ORDER AT MEETINGS

The rules contained in the current edition of Robert's Rules of Order shall govern all proceedings of the members of the Department, except where such rules are inconsistent with applicable law

Every member, entering the meeting in progress, shall do so in a non-disruptive fashion. They shall proceed quietly to their seat.

During the calling of the Roll, each member shall answer to his/her own name and no other, except the President, who shall answer for those excused. The members shall be so marked and those not answering to their names when twice called shall be marked absent.

Any member wishing to speak on a matter shall address the President.

All debate on business brought before the body for discussion shall be addressed to the Chair. At no time during the discussion, shall members debate issues directly with each other.

Any member introducing a resolution shall produce the same in writing if so requested by the President.

An amendment to the original motion is in order at all times, passage of the amendment carries the motion. If the amendment does not carry, return to the original motion. A second concurrent amendment to the motion is not in order.

The usual voting sign of the Company shall be a voice vote. A ballot vote or standing vote may be requested by the majority present to vote. A Roll Call vote may be requested by one member.

No topic previously acted upon at a previous meeting can be brought up for reconsideration unless the motion to reconsider is made by a member who voted on the prevailing side of the issue or by a two thirds vote of the members voting.

ARTICLE FOURTEEN: DISSOLUTION OF THE CORPORATION

Section One: Specific Purpose

The specific purposes for which Oakland-Mapleville Fire Department is organized are to receive, hold and administer property and employ the same in the operation of a fire department in the Oakland Mapleville Fire District Number 4 for the purposes of providing fire protection and rescue services within said Fire District as well as surrounding communities in accordance with mutual aid agreements and to enter into any agreements for reimbursement of operations from municipal or third-party payers.

All activities related to the provisions of Emergency Services (i.e. Fire Suppression, Emergency Medical Services, Training and other related activities shall fall under the

Oakland–Mapleville Fire Department By-Laws

sole jurisdiction of the Fire Chief and the Oakland Mapleville Fire District.

Section Two: Provisions for the Regulations of the Internal Affairs of the Corporation upon dissolution

Provisions for the regulation of the internal affairs of the corporation, including provisions for the distribution of assets upon dissolution or final liquidation are as follows:

- 2.1 Notwithstanding any other provisions, Oakland-Mapleville Fire Department is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code of 1986, and shall not carry on any activities not permitted to be carried on by a corporation exempt from federal income tax under IRC 501(c)(3) or corresponding provisions of any subsequent tax laws.
- 2.2 No part of the net earnings of the corporation shall inure to the benefit of any member, trustee, director, officer of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation), and no member, trustee, officer of the corporation, or any private individual shall be entitled to share in distribution of any of the corporation's assets upon dissolution of the corporation.
- 2.3 No substantial part of the activities of the corporation shall be carrying on propaganda, or otherwise attempting to influence legislation [except as otherwise provided by IRC 501(h)] or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of or in opposition to any candidates for public office.
- 2.4 In the event of dissolution, all of the remaining assets and property of the corporation shall, after payment of any necessary expenses thereof, be distributed to such organizations as shall qualify under Section 501(c)(3) of the Internal Revenue Code of 1986, or corresponding provisions of any subsequent federal tax laws, or to the federal government or state or local government for a public purpose, subject to the approval of a justice of the Supreme court of the state of Rhode Island.

ARTICLE FIFTEEN: EFFECT OF BY LAWS

Section One: Effect upon passage

They By-Laws shall take effect upon passage and will supersede any previous By-Laws or Amendments.

**Oakland –Mapleville Fire Department
Application Form**

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**Oakland –Mapleville Fire Department
Application Form**

**Instructions: When applying for Membership complete Sections 1-11, complete Sections 12-14
only after acceptance**

Membership Type: () Full Membership () Social Membership () Emergency Operations Support

1. Last Name: _____ First Name: _____ Middle Initial _____
2. Street Address: _____
3. City, State, Zip Code: _____
4. Home Telephone Number: _____
5. Driver's License Number: _____ Check Type; () Operator () Commercial
Check Endorsements: () General Knowledge () Air Brakes () Tankers () Other (Please list)

6. Have you, in this state or elsewhere, been sentenced, given a deferred sentence, a suspended sentence, placed on probation, or fine in any court action, for any violation other than a parking violation. Answer Yes or No in your own handwriting: _____ If Yes, attach a complete statement detailing each instance.
7. **EDUCATIONAL BACKGROUND: (attach additional sheets as necessary)**
Please provide a copy of your High School Diploma or GED Certificate

EDUCATIONAL INSTITUTION	NAME AND LOCATION	COURSE OF STUDY	DID YOU GRADUATE	NUMBER OF YEARS ATTENDED
College/University				
College/University				
Business or Trade School				
High School				
Previous FD/EMS Experience				
Specialized Training				

8. EMPLOYMENT INFORMATION

Name and Address of Employer: _____

9. Are you a U.S. Citizen: () YES, () NO

**Oakland –Mapleville Fire Department
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10. CERTIFICATIONS

I certify that the facts presented in this application are true and correct. In addition, I hereby authorize the Oakland-Mapleville Fire Department to make any investigations necessary to review this application

I hereby certify that I have received, read and understand the by-laws of the Oakland-Mapleville Fire Department. I also agree to follow all the Rules and Regulations of the Oakland Mapleville Fire Department.

I certify that I am (please check one) () over age sixteen or () over age eighteen

Signed: _____ Date: _____

Parent/Guardian Signature _____ (Relationship) _____ (If under 18 years of Age) Date: _____

Notary Public: (required for all applicants under age 18): _____

11. Please list any additional Training/ Skills/Certifications or Experience:
Attach additional sheets if necessary

STOP DO NOT WRITE IN THE SPACES BELOW:

12. Date of Birth: _____

13. Social Security Number: _____

14. Emergency Contact Information:

Name: _____

Address: _____

Telephone Number (Home): _____ (Cell): _____ (Work): _____

Relationship: _____

Recommended by: _____ Date: _____

Recommended by: _____ Date: _____

Membership Committee Review:

The above listed applicant met with the Membership Committee of the Oakland Mapleville Fire Department on _____. The committee recommends () Approval () Denial () Postponement of Action. () Other (specify) _____

Chief: _____ Date: _____

President: _____ Date: _____

_____ Date: _____

**Oakland –Mapleville Fire Department
Application Form**

**Oakland –Mapleville Fire Department
Application Form**

I find _____, medically fit to perform firefighting duties in the Oakland-Mapleville Fire Department. The candidate has no medical conditions that will prevent him or her to perform in the capacity of a firefighter.

If the candidate has any conditions that may affect his or her ability to perform as a firefighter, please list in the comments section of this form.

Date examined_____

Name of Physician:

Please print physician's name

Name of Physician:

Physician's Signature

Address:

Phone:

Comments:

